



Decision Making Matrix

The Principal is responsible for all school decisions. Decisions must align with PSD policies & guidelines.

Group decisions are made using the consensus model. We have arrived at consensus when all points of view have been heard and the will of the group is evident even to those who are most opposed.

A - Decisions

The Principal/ Administrative Team decides with minimal or not consultation

- Budget Allocations
- Crisis Response Drills
- Media Communication
- Safety Plans
- Staff Non-Renewals
- Building Supplies/ Construction Projects
- Building Usage
- Discipline/Enforcement of Code of Conduct
- Daily Bell Schedule
- Emergency Incidents

B - Decisions

The Principal/ Administrative Team decides with the input from Stakeholders who are impacted by the decision(s)

- Class Placements
- Master Schedule
- Course Offerings
- Program Development
- Performance Decisions
- Hiring Decisions
- School Assemblies
- Assessment Schedule
- Unified Improvement Plan
- Room Assignments
- Community Events (BTSN, P/T Conferences, Curriculum Fair)
- Student Handbook
- Student Teacher Placements
- Field Trips
- Homework & Grading Policies

***Stakeholders include:**
Department Leaders
Certified Staff
Classified Staff
Students

C - Decisions

Made by the Group, Task Force, or Committee. (The Principal/ Administrative Team are equal participants)

- Special Events
- Curriculum
- Committee Decisions
- Advisory Decisions
- Mission, Vision, Values

D - Decisions

Made by the Individual or Group

- Day-to-day department/classroom/office operations (in alignment with school policy)
- Common Assessments
- Classroom/Department Level Expenditures
- Meeting Agendas/ Norms for Departments Meetings & Impact/ Collaboration Teams